

**BHARATESH BBA COLLEGE, BELAGAVI**  
**OFFICE OF RCUB, CENTRAL VALUATION, MARCH/APRIL 2022**  
**BHARATESH BBA COLLEGE, BELAGAVI – 590016**  
**PHONE NO: 0831 – 2463933, 9880551139, 9538251634**

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Ref No: RCUB/CV/BCBA/2022-23

Date: 6/7/2022

To,

MEENAXI B PATIL  
S B ARTS & KCP SCIENCE COLLEGE, VIJAYAPURA  
College Code: 5204

Dear Sir/Ma'am,

**Sub: Appointment letter for valuation of English Subjects March/April 2022 Examinations of RCU, Belagavi.**

By the direction of the Registrar (Evaluation), Rani Channamma University, I invite you to work as **Examiner/Moderator** for UG Examination March/April 2022 Examinations.

**Reporting Date: 15/7/2022**

**Subject: Hindi**

You are requested to report at 9 am at **BHARATESH BBA COLLEGE, OLD PB ROAD, NEAR FORT, BELAGAVI.**

You are also requested to note the following:

1. Please give your joining report.
2. Produce this order at the time of reporting for the valuation work
3. Please bring,
  - a. The Identity card with passport size photograph attested by the Principal.
  - b. A stamp size photograph
  - c. Certificate from Principal stating whether you are drawing UGC scale or not (**Non UGC Certificate as per University format**)
  - d. A copy of passbook zerox of Nationalized banks.
4. TA/DA will be paid as per university rules after completion of the valuation work. A Xerox copy of this order should be enclosed to TA/DA bill.
5. If valuation work is discontinued in the middle for any reasons with prior permission, TA/DA bill will have to be claimed directly from university.
6. **Chairman is requested to report one day prior to the commencement of the valuation to the valuation center, prepare scheme of evaluation and evaluate 18 answer scripts.**
7. Moderator is requested to evaluate 18 answer scripts.
8. **Examination work is compulsory and mandatory under Karnataka University Act. Disciplinary action will be initiated against those who abstain from attending exam duty.**
9. **It is mandatory for all UGC staff to value papers of all semesters.**

Yours faithfully,

Sd/-  
**PRASHANT R. KAMBLE**  
Chief Custodian, RCU Valuation Center,  
Bharatesh BBA, Belagavi

**Important Note:**

10. If you are drawing Non-UGC Scale of pay then, please produce
  - i. Recent and Original Experience Certificate
  - ii. Valid Identity Card issued by college authorities
11. You will be allowed to attend valuation only after due verification/authentication of these documents.
12. Retired staffs are not allowed to attend the valuation work.
13. If you are already in some exam duty you need to complete it and then join valuation.